

Balcones Creek Community Center Rental Rules

1. Use of the Community Center must be scheduled at least 14 days in advance.
2. The Community Center is available for rental only by members of the Balcones Creek Homeowners Association age 18 or older in good standing (current on assessment payments and no outstanding deed restriction violations.)
3. Rental of the Community Center DOES NOT include rental of the pool. If user and their guests intend to use the pool, the community's pool rules limiting the number of guests to four per Balcones Creek resident will apply. Therefore:
 - a. If member intends to use pool for party, this may require the hiring of lifeguards (or additional guards during regular lifeguard season) to be paid for by the member. Management together with the HOA Board of Directors or Pool Committee will determine, based on the number of invited guests, whether additional lifeguards will be required. User must disclose the approximate number of children and adults from the party expected to use the pool AT THE TIME OF RESERVATION and agree to pay for extra staffing of lifeguards as required. Instructions from the lifeguards are to be courteously obeyed at all times.
 - b. If the member states at the time of rental that the party will not include use of the pool, no one attending the party may use the pool during the party.
4. Alcohol is allowed in the Clubhouse ONLY (NOT TO INCLUDE ANY AREAS OUTSIDE THE CLUBROOM).
Under NO circumstances may alcohol be taken to or consumed on the same deck level as the pool.
5. NO GLASS or other breakables are allowed in the clubhouse or around the pool area with the exception of food serving dishes, which must remain in the clubhouse at all times (other than going to and from cars to the clubhouse.)
6. The non-refundable usage fee is \$25.00 (two hours minimum) and \$15.00 for each additional hour.
REFUNDABLE SECURITY DEPOSIT OF \$125.00 PER EVENT.
7. Users are responsible for cleaning up and for any damages to the Common Areas as a result of their use.
8. A walk-through inspection of the clubhouse and bathrooms will be completed by the appointed representative of the Association. User shall be responsible for disposing of all garbage, debris, or other waste material immediately upon completion of this agreement in the receptacle provided. If garbage does not fit, it must be removed from the premises. User must also vacuum after event. (Vacuum is located in the storage room.)
9. User must provide at least one adult (age 18 or older) chaperone for every ten (10) guests under the age of 18.
10. User's pool card key will be activated for the Community Center during the scheduled event time. When scheduling a reservation, user should allow adequate time for set up and clean up. The signed User Agreement, user fee check, and deposit check must be received seven days before the scheduled function in order for your card key to be activated.
11. If you do not have a card key, you will need to execute an Acknowledgement and Waiver Form to obtain one. Contact Diamond Management at (210) 561-0606 to request the form be mailed or emailed to you.
12. If there is an emergency, or your card key does not provide access into the Community Center, please contact the Diamond Association Management Office at 210-561-0606 and after hours push 5.
13. Use of the Common Areas must conclude by 11:00 pm Sunday through Thursday and 12:00 Midnight Friday and Saturday. No overnight use is allowed.
14. A Recreational Use Agreement, of which this document is part, must be signed by the member of Balcones Creek Homeowners Association renting and using the Common Areas to confirm their awareness and acceptance of all terms and conditions of the rental.
15. Violations of any of these rules may include any or all of the following penalties. Application of penalties, if necessary, will be at the sole discretion of the Board of Directors. Application of Special Assessment to HOA Account or Forfeiture of clubhouse or pool privileges (duration to be determined by the Board of Directors)